

SSA/DDS Forms and Documents

SEND TO SSA

- SSA-16 Adult Disability Report (file online at SS.gov. to set PDF (do not click 'submit' at this stage, but click 'sign off and finish later'). Now use the paper form in this section until entire application packet is ready to be submitted)
- SSA-827 Authorization to Disclose Information
- SSA-1696 Appointment of Representative
- SSA-3368 Adult Disability Report (Paper) – *Use prior to entering data into the online i3368*
- SSA-8000 BKSSI Application (with checkbox marked Homeless)
- SSA-3373 Functional Assessment Report
- SSA-3369 Work History Report
- SSA-821 Work Activity Report (if client is working or has worked since alleged onset date.)
- SSA-820 Work Activity Report (for Own Business)
- SSA-4814 to claim HIV infection (request form from Local SSA Office)

DOCUMENTATION TO DDS

FAX TO DDS with Bar-Coded Cover Sheet

MSR Cover Letter (Sample located under Checklists/Worksheets/Sample Letters Tab)

Medical Summary Report

Medical Records **submitted only per instructions** in the Sample Cover Letter for MSR (*located in Checklists/Worksheets/Sample Letters Tab*)